

# NRA Training Counselor Reference Guidelines

## **Directions to Training Counselor Applicant:**

Please supply a copy of these guidelines to the **three** individuals who are writing letters of recommendation in support of your application for appointment as an NRA Training Counselor. Please be sure to print your name and sign and date each sheet in the spaces provided. Your references should supply their letters to you in separate sealed envelopes so that you may submit them, **unopened**, to the NRA Training Department along with your other application materials.

Name of applicant \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

## **Directions to Reference:**

The above named individual is applying for appointment as an NRA Training Counselor. NRA Training Counselors are experienced, active NRA Certified Instructors who are appointed by the NRA to train new NRA Certified Instructors. These instructors, in turn, conduct NRA Basic Firearm Training Courses to teach the safe handling and proper use of firearms to law-abiding citizens.

Part of the training counselor appointment process involves the recommendation by three individuals who can provide input on the applicant's qualifications. *Based solely upon your personal knowledge of the applicant and their activities*, please write a brief letter to the NRA Training Department describing the applicant's:

- (a) NRA Certified Instructor experience, activity and performance;
- (b) Firearm and shooting experience;
- (c) Teaching experience;
- (d) Leadership experience; and,
- (e) Community service (e.g., scouts, civic clubs, PTA, etc.).

After writing your letter, please place it in a sealed envelope, sign and date it across the seal, and return it to the applicant. The applicant will forward it to the NRA Training Department *unopened*, along with their other reference letters and application materials.

Your input is valuable and will remain confidential. Thank you very much for your assistance.